



New City Afterschool

Youth Employee Job Description

New City Day Camp is an exciting, educational summer program that serves students 1st to 5th grade. The program runs during the school year, 2 days a week 3:30-6:00 PM with staff trainings the other 2 days. Development opportunities are provided.

Youth Employee Responsibilities

- Help with set up and clean up each day
- Tutoring and leading educational activities during homework time
- Assist with all activities, help to plan and lead activities
- Assist with serving snack and lunch
- Participate in Orientation Weeks, week of September 16, September 23
- Participate in staff meetings and job development trainings

Learning Opportunities

- Job skills development
- Writing and implementing lesson plans
- Classroom management training and implementation
- Diversity and anti-racism training

Expectations:

- Arrive on time for all shifts
- Professional and friendly to all students, parents, staff, and volunteers
- Have a passion or desire to work with youth
- Ability to be flexible and work together as a team
- Able to approach conflict management respectfully and appropriately
- Respectful participation in learning and devotional activities with the staff

The Details:

- Hours per week: 8-12 hours weekly. Program time plus staff meeting hours
- Pay: \$9.50 an hour starting rate
- Interested applicants should either:
 - Email High School Director, Danah Montgomery at danahm@newcityneighbors.org OR
 - For more information or to fill out an application go to www.newcityneighbors.org.